

**MINUTES OF THE MEETING OF THE BOARD OF
ANGMERING COMMUNITY LAND TRUST
HELD IN THE ANGMERING COMMUNITY CENTRE
Wednesday 15th January 2020 @ 7:15 p.m.**

Present: Tony Cross (Chairman); Gareth Cornford (Board Secretary); Angela Colliss (AC); Christine Jones (CJ); John Oldfield (JO); Jan Welch (JW)

Also present: Jane Anstee; Rhys Evans; Roy Squire

ACTION

The Chairman introduced Jane Anstee who has offered to take on the role of Bookkeeper for the ACLT. He also welcomed members of the public who were attending the meeting.

1. Apologies for absence

Robin McDonald; Steven Mountain; Kristina Yates

2. Minutes of the Previous Board Meeting (accuracy)

The minutes of the previous meeting were agreed as a true record and signed by the Chairman.

3. Matters Arising (not on the Agenda)

- Only one Board Member left to add picture to the website
- Roundgate – no updates
- Signatories for the Deed of Transfer have been agreed
- New bank account has been opened

4. New Declarations of Pecuniary/Non-Pecuniary Interest

Nothing declared

5. Chairman's Report

The Chairman has written to the new MP, Andrew Griffith, to confirm his support for the continuation of the funding from Home England. Currently the Government is undecided if this will continue or not.

6. Mayflower Way

Arun District Council has deferred the decision on CH's planning application until 30th January. There are still some outstanding enquiries to which they have not received a response, relating to the community infrastructure levy trigger points from WSSCC & APC.

Just before Christmas the Chairman was notified that there is an additional land owner to the CH development site who is disputing the position of a strip of land and demanding compensation for the breach of this. It is not clear if this will affect CH's plans and as a result the commencement of the Mayflower Way project. The Chairman will maintain contact with CH's representative and report back any information as and when it is received.

7. Merry England – Dappers Lane

The Chairman and Treasurer met with the developers who are building 17 new properties and refurbishing an existing property on their site in Dappers Lane. At the meeting it was agreed in principle that the ACLT would purchase 5 of the properties for affordable housing

at a combined cost of £1,000,000 – subject to Board approval and a successful application to suitable lender. Discussion took place as to the details of the scheme and likelihood of the Trust being able to raise the funds necessary. Following which those present voted unanimously in favour of the Chairman continuing these discussions.

8. Public Consultation/Questions

The Chairman asked those members of the public who were present if there were any comments or questions that they would like to make/ask. One person responded that he thought the Trust was well run and managed, and whilst it would be nice to see “spades in the ground” at Mayflower Way he understood why this had not yet happened. Another member of the public explained that he was currently renting privately and had been on the expressions of interest list since the Mayflower Way project was first introduced. The Chairman thanked them both for their comments and said that the whole of the Board shared their frustration at the lack of progress with the Mayflower Way properties, and that it was clearly a very much needed source of housing. The Chairman also reiterated that the ACLT Board Meetings were open to the public.

9. Finance

- Current bank balance stands at £12,755.59
- £6,165 – grant monies, committed to specific projects
- £6,505 – currently uncommitted funds but earmarked for the Mayflower Way project as and when it commences
- £90 expenditure over the past month
- Application for the Homes England revenue grant has been a non-starter as the fund has run out of money
- The decision should be received by the end of next week relating to the REACH fund application for £15,000 – to cover working capital
- The Treasurer is currently working on two other grant applications to Sussex Community Foundation and the Nationwide Building Society

10. Housing Needs Survey

3,800 forms have been sent out for distribution with the February edition of All About Angmering. Angmering Parish Council (APC) will share the cost of the survey as this will contribute to the new neighbourhood plan. The typical return rate for this type of survey is around 20-30% and so this will need a high-profile advertising campaign to raise awareness and encourage people to complete and return it. The following activities are already planned:

- APC drop-in session on 23rd January to encourage engagement with the new Neighbourhood plan, and at which the ACLT will promote the survey
- The Chairman will write a short piece in All About Angmering magazine and also the Littlehampton Gazette
- Letter to all Shareholders
- ACLT Facebook page and website
- Posters in and around the Parish and in the APC office window
- Angmering Village Life website

AC said that she would ask if posters could be placed in the Angmering Community Centre.

11. Public Liability Insurance

Three quotes have been received the most of competitive of which was £289.00; all those present agreed to accepting this quote and purchasing the PL insurance.

12. Clothing & Equipment

Quotes have been received for clothing and equipment however it was felt that now was a good time to change the ACLT logo to something a little more unique. It was agreed that this should be done by a professional designer, and therefore the clothing and equipment

would be put on hold until such time as the logo was ready.

13. ACLT Poster

Following discussion on the design of the poster it was decided to go back to the designer and request that they include the design of a new logo along with some changes to the current design. Approval was given for designer costs up to £100 to be committed.

14. Any other business

Jane Anstee said that she had enjoyed being part of the meeting and would think about joining the Board in the future and would like to attend future meetings.

AC commented on the crowd-funding seminar being held in May, issued via u-tube. Discussion took place as to whether this was a suitable forum for the ACLT to raise funds for projects and the Chairman said that he would look into the concept and report back.

TC

15. Date of next meeting: 19th February 2020 @ 7:15 p.m.

The meeting finished at 20:25

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Chairman

Date.....